

**MINUTES  
GOVERNING BOARD  
ROLLING HILLS PUBLIC CHARTER SCHOOL  
September 29, 2009  
6:30 p.m.**

**I. REGULAR MEETING PRELIMINARIES**

- A. Meeting Called to Order: by Chairman Hart.
- B. Roll Call: Governing Board members Rick Hart, Glen Stephenson, Dr. Carolyn Mauer, Chris Haechrel, Jennifer Fears, and Leann Gilberg were present as well as Administrator, Dr. Montgomery.

**II. NEW BUSINESS**

- A. Board Training: Board training will take place Oct. 5<sup>th</sup>. It would be best if all Board members could attend and go prepared with questions.
- B. Finance: Dr. Montgomery, Rick Hart and Leann Gilberg will conduct a Finance Meeting on October 13<sup>th</sup> with teacher representatives participating. A discussion will take place concerning how to resolve the current \$200,000 deficit resulting from lower than expected enrollment. Solutions to this will be sought through fundraising and reducing expenses.
  - 1. Expense Management – expenses, contracts, loans (McAlvain), and overhead. Meetings will be set up with Mr. Patten, McAlvain, and US Bank. The budget will be evaluated and recommendations made. The Finance Workgroup will consist of Leann Gilberg, John Montgomery, Kellie Kohler, Bryan Churchill, Niki Crow, and faculty representatives.
  - 2. Enrollment Based Funding – Continue advertising, and public relations (banners, bumper stickers, ways to publicize, H1N1 workshop open to public). A marketing workgroup will meet and evaluate where new students are coming from. Possibly the roof can be painted and the office staff will recall persons on the wait list.
  - 3. Non-Enrollment Based Funding – Small fundraising, tax deductibility, gifting-estate planning, larger fundraising, and sponsorship (sign).
  - 4. Unique – Funds from Dept. of Ed.
  - 5. Added Value – 3<sup>rd</sup> party leases, transportation, after-school activities, daycare, and tuition based pre-school.

**III. ADJOURNMENT**

After a full and complete discussion, the meeting adjourned at 8:39 p.m.

**The above minutes represent a true and accurate summary of this meeting.**

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**Chairperson**

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**Clerk**

